



Ambasciata di Italia a Canberra

DETERMINA A CONTRARRE

L'AMBASCIATORE Stefano GATTI

Visto il decreto del Presidente della Repubblica 5 gennaio 1967, n. 18, "Ordinamento dell'amministrazione degli affari esteri";

Vista la legge 7 agosto 1990, n. 241, "Nuove norme in materia di procedimento amministrativo e di diritto di accesso ai documenti amministrativi";

Visto il decreto del Presidente della Repubblica 1 febbraio 2010, n.54, "Regolamento recante norme in materia di autonomia gestionale e finanziaria delle rappresentanze diplomatiche e degli uffici consolari di I categoria del Ministero degli affari esteri";

Visto il decreto del Ministro degli affari esteri e della cooperazione internazionale 2 novembre 2017, n. 192, "Regolamento recante disciplina delle procedure per l'affidamento e la gestione dei contratti da eseguire all'estero";

Considerata l'esigenza di dare attuazione ai principi desumibili dall'articolo 32, comma 2, del decreto legislativo 18 aprile 2016, n. 50;


Visto il bilancio di previsione per l'esercizio finanziario di riferimento e, in particolare, i criteri di programmazione della spesa delineati dalla relazione di cui all'art. 6, comma 8, del DPR n. 54 del 2010;

Considerato che, tenuto conto dell'interesse pubblico sotteso al perseguimento del mandato istituzionale della Sede, in data 1° agosto 2018 è scaduto il decreto di nomina a medico competente della dott.ssa Mpho Banda;

Considerato che la necessità di tutto il personale dell'Ambasciata di sottoporsi alla visita medica ha cadenza biennale per il personale oltre il 50esimo anno di età e quinquennale per il personale al di sotto del 50esimo anno di età e considerato che, in ottemperanza al Decreto legislativo 81/08, tale visita è da effettuarsi entro la fine del corrente anno;

Considerato che si rende attualmente necessario procedere all'individuazione ed alla nomina del medico competente che, in quanto persona in possesso delle capacità e dei requisiti professionali di cui all'articolo 38 del Decreto legislativo 81/08, collabora con il datore di lavoro al fine della valutazione dei rischi e dell'esercizio della prevista sorveglianza sanitaria;

Considerato che il rinnovo dell'incarico al medico competente precedentemente individuato ed in servizio presso codesta Ambasciata comporterebbe un risparmio in quanto il medico è già in possesso della necessaria documentazione medica relativa al personale in servizio alla data del 1° maggio 2018 si è provveduto a contattare lo studio *Aspen Corporate Health* presso cui lavorava la dott.ssa Mpho Banda;



Visto che la dott.ssa Banda non presta più servizio presso il sopra menzionato centro medico e che questo centro possiede sì le competenze richieste, ma – avvalendosi di medici contrattisti – non può garantire che sia sempre il medesimo professionista ad effettuare la sorveglianza sanitaria del personale dell'Ambasciata;

Considerato che la dott.ssa Banda presta oggi servizio presso lo studio *Prosano - Proactively Improving Health* e che questo centro medico possiede le competenze richieste;

Considerato il listino prezzi allegato alla presente determina a contrarre (allegato A);

Considerato che, sulla base delle condizioni prevalenti nel mercato di riferimento in loco quali emergono dal complesso degli elementi qui comunque disponibili, il valore stimato del servizio per il resto del corrente anno ammonta a non più di 7,000 australiani al netto delle imposte indirette;

Considerato che la società *Prosano - Proactively Improving Health* presenta i necessari requisiti di carattere generale, nonché il possesso dei requisiti tecnico-professionali richiesti ai sensi dell'art. 9 del DM 192/2017;

Considerato che, sulla base del cambio pubblicato nel sito della Banca d'Italia alla data odierna, il suddetto importo è inferiore ad euro 40.000;

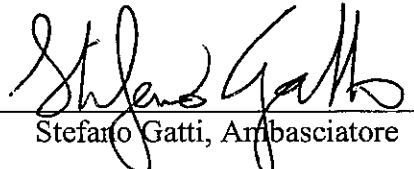
Considerato che, per la tipologia e per il valore stimato del contratto da acquisire, l'articolo 7, comma 2, lettera a) del DM n. 192 del 2017, prevede che il contraente sia selezionato mediante affidamento diretto;

Considerato che il suddetto importo trova capienza nelle risorse finanziarie all'uopo allocate nel bilancio della sede;

DETERMINA

1. Di affidare alla dott.ssa Mpho Banda, medico associato dello studio *Prosano - Proactively Improving Health*, la sorveglianza sanitaria del personale dell'Ambasciata ed il servizio di valutazione dei rischi quali previsti dalle direttive contenute nel Decreto legislativo 81/08;
2. Di autorizzare l'impegno per la corresponsione dei servizi richiesti per un ammontare non superiore a 7,700 Dollari australiani IVA inclusa;
3. Che la spesa connessa alla presente procedura sarà imputata al Titolo I.05.03 del bilancio di sede;
4. Di nominare quale responsabile unico del procedimento il Sig. Filippo Lonardo che, con autonomia decisionale, svolge tutte le attività riferite al suddetto affidamento, ivi comprese quelle in materia di trasparenza e di prevenzione della corruzione e di protezione dei dati personali, in conformità con la vigente normativa, individuando le modalità appropriate per il perseguimento delle esigenze pubbliche sottese all'appalto di cui trattasi.

Canberra, 18 settembre 2018



Stefano Gatti, Ambasciatore

3RD August 2018

Dr.ssa Anna Maria FIORETTI

Science Attaché

Embassy of Italy

12 Grey Street Deakin 2600 ACT (Australia)

RE: Proposal for the provision Occupational Health Services

Thank you for the opportunity to submit a proposal for the provision of occupational health services including but not limited to Annual medical review, health monitoring and surveillance, occupational risk assessment and recommendations.

Experience and Credentials:

Dr Banda has a proven track record and solid experience spanning over 17 years in the private, public health and corporate sector. Her previous work experience as a Consultant Occupational and Environmental Health Specialist is demonstrated by the extensive work she has done locally and overseas in providing Occupational and Environmental Health Services. Dr Banda has worked with both private, corporate and government clients in the Netherlands, Belgium and Australia providing Occupational Health medicals and other specialist services.

Dr Banda conducts Health Assessments regarding fitness for duty as well as the execution of medical surveillance of specific job-related placements such as:

- Health Monitoring and surveillance;
- Pre-employment medicals and Drug and Alcohol testing;
- Functional Capacity Assessments;
- Driver fitness tests;
- Railway and Road Safety Medical Assessment;
- Construction Medical Assessment;
- Annual/Periodic Medical Assessments; and
- Injury Management and Disability Insurance Claim Assessment.

We are pleased to provide the Italian Embassy with a solution delivering best in class occupational health services including:

- Dedicated Occupational Health Doctor;
- Dedicated invoicing and account process;
- Periodic Reporting at agreed intervals; and
- Ongoing commitment to provide additional occupational services upon agreement.

We trust that the attached proposal provides the expected level of detail about our Occupational Health services and Health Surveillance assessments.

Should you have any questions relating to this proposal, please do not hesitate in contacting me on 0437 287 036, or via email akberet@eristralia.com.



Scope of Services

PROSANO understands that the Italian embassy is seeking an occupational health physician to provide occupational health medicals, annual medical reviews and risk assessment reporting for their employees in Canberra, Australia.

The services will be conducted in accordance with the Australian Work Health and Safety (WHS) Act ensuring the ongoing monitoring of the health of Australian Business workers to aid in the improvement of employee health and wellbeing, increased productivity and effectiveness whilst at work, prevention of illness in the workplace; and early identification of risks via pre-employment and health monitoring medical assessments.

Services

In support of the requirements of the Italian embassy, Dr Banda will provide the following services:

- Occupational Health Risk Assessment;
- Health Monitoring and Surveillance;
- Annual Medical Review;
- Development of health protocols in line with the risks highlighted by the risk assessment reports;
- Provide information to employees about the significance of periodic health assessments;
- Fitness for duty assessments of employees and recommendations;
- Site visit and risk assessment;
- Occupational health advice and reporting; and
- Medical record management as per privacy policy.

1. Health Surveillance Services

Health Surveillance is the assessment of individuals or workers for the purpose of detecting changes in health status due to occupational exposure to hazardous substances. As per the Guidelines for Health Surveillance [NOHSC: 7039 (1995)], the purpose of Health Surveillance is to ensure that:

- Control measures at work places are effective and
- To provide an opportunity to reinforce specific preventive measures and safe work practices.

The Health Surveillance Guidelines sets out the minimum requirements for health surveillance assessments. It includes the measurement and evaluation of hazardous substances or their metabolites in the body tissues, fluids or exhaled air of an exposed person.

As per the National Model Regulations for the Control of Workplace Hazardous Substances [NOHSC:1005(1994)], the employer has a responsibility to minimise the risk of adverse health effects due to exposure to hazardous substances in workplaces by ensuring that:



- Hazardous substances used at work are appropriately labelled and Material Safety Data Sheets (MSDS) provided.
- Relevant information about hazardous substances and work places risks are freely available to employees.
- Results of monitoring assessments should be freely available for employees to read.
- Hazardous substances are appropriately controlled and Personal Protective Equipment's (PPE) provided to minimise risks.
- Health Surveillance assessments are provided to employees who are exposed to hazardous substances

We offer a tailored Health assessment program to employees identified by the Italian embassy administration. In accordance with the National Model Regulations for the Control of Workplace Hazardous Substances, Dr Banda will notify the Italian embassy employee the results of the health surveillance assessment. The Italian embassy will be notified of the outcome of the health assessments in the form of an individual summary report.

Medical Record management

- We will ensure that any report from the medical examination or other health surveillance assessment summary is kept confidential except in the circumstances set out in Australian Worksafe.
- We will store individual health monitoring records in a secure medical record management system for up to 7 years or as set out by regulations.

Privacy of results

PROSANO is compliant with the Privacy Act and governing Privacy Principles. Under no circumstances are any personal results or information released to any party without the prior written consent of the individual employee.

Pricing Schedule

Item	Description	Price (incl GST)
Occupational Health Doctor – up to 30 minutes	Occupational Health physician assessment includes review of questionnaire, medical examination and summary report – 30 minutes	\$175.00
Occupational Health doctor – up to 45 minutes	Occupational Health physician assessment includes review of questionnaire, medical examination and summary report – 45 minutes	\$262.50
Occupational Health doctor – up to 60 minutes	Occupational Health physician assessment includes review of questionnaire, medical examination and summary report – 60 minutes	\$350.00
Occupational Health Doctor Review Fee – for all standalone tests	All test results will be examined by Dr Banda to confirm that they are satisfactory or to provide referrals if necessary (price is based on an average of 5-10 minutes being required per result) – Applicable to standalone tests such as Spiro, Audio or blood	\$65.00 per review
Standard Registered Nurse Consultation	Consultation with an experienced Nurse or clinician – applicable to height, weight, BMI, vaccinations and other services - up to 15 minutes	\$35.00
Prolonged Registered Nurse Consultation	Prolonged consultation with an experienced Nurse or clinician– applicable when tests/vaccinations will not fit within a 15-minute block	\$70.00
Post abnormal standalone test results – full medical screening	For those whose pathology reveals that they have high levels of hazardous substance exposure (e.g. Lead, Mercury). – Full Health Surveillance Medical assessment (appropriate medical forms as per safe work Australia will be used)	\$330.00
Spirometry Assessment – standalone (at clinic)	Spirometry Assessment to monitor impact of exposure to allergens, irritants and dust particles etc	\$75.00
Audiometric Assessment	Audiometry Assessment to monitor impact of exposure to loud noises -	\$85.00
Chest X-Ray	Ordered only if clinically indicated following Spirometry/Asbestos Medical results	\$170.00 TBC

Asbestos Medical	Including comprehensive questionnaire, biometric assessment and Spirometry.	\$380.00
Occupational Health Doctor	Occupational Health physician hourly rate – if required for reporting or onsite visits – minimum two hours booking for site visits	\$350.00
Medical Review Fee	All test (such as Spiro, Audio or drug and alcohol test) results will be examined by Dr Banda to confirm that they are satisfactory or to provide referrals if necessary – up to 10 minutes	\$65.00
Phone consultation	Phone consultation with a patient or embassy administrator - up to 10 minutes	\$85.00
Drugs and Medications		Price (incl GST)
Vaccine Administration fee	Registered Nurse/Nurse Immuniser – Per appointment (up to 15 minutes)	\$35.00
Hepatitis A	Hepatitis A vaccination course requires two vaccines (one dose on day 0 and another, 6 months later)	\$95.00 per dose
Hepatitis B	Hepatitis B vaccination course requires three vaccines (doses on day 0, month 1, and month 6)	\$ 60.00 per dose
Hepatitis A + B	Hepatitis A + B vaccination course requires three vaccines (doses on day 0, month 1, and month 6)	\$120.00 per dose
Tetanus/Diphtheria/Pertusis – per dose	Tetanus vaccine recommended every 10 years (also includes Diphtheria and Pertussis vaccine which are recommended on the same time frame)	\$60.00 per dose
Pathology/Tests		Price (incl GST)
Blood Collection fee	Registered Nurse/Nurse Immuniser – 10 minutes	\$25.00 per person per appointment
Blood Lead Levels	Serology Test to determine blood lead levels – per test	\$85.00
Inorganic Mercury test	Urine testing – per test	\$85.00
Organic Mercury test	Blood testing – per test	\$75.00



Hepatitis A Serology	Blood test to determine Hepatitis A immunity – Post vaccination completion – per test	\$65.00
Hepatitis B Serology	Blood test to determine Hepatitis B immunity – Post vaccination completion – per test	\$65.00
Liver Function Test	Liver Function Test	\$45.00
FBC	Full Blood count inc ESR	\$65.00
Functional Assessments	Description	Price (incl GST)
Light Functional Assessments	Light Functional Assessments with an EP - up to 15 minutes	\$125.00
Moderate Functional Assessments	Moderate Functional Assessments - up to 30 minutes	\$200.00
Heavy Functional Assessments	Heavy Functional Assessments - up to 45 minutes	\$260.00
<i>Additional services are available upon request and confirmation of prices.</i>		Cost plus 15%



Terms and Conditions

The following terms and conditions will apply to the supply of all services.

- 1. Taxes, Duties Etc.
All prices quoted in this Proposal are in Australian dollars. All prices are exclusive of GST and any other taxes, or duties applicable unless specifically provided for and detailed.
2. Cancellation:
A fee equivalent to 50% of the service cost will be applied in the event that cancellations are received with notice of 48 hours or less.
A fee equivalent to 100% of the service cost will be applied in the event that a patient does not attend their appointment and gives no notice to Aspen Corporate Health
3. Payment:
The Italian Embassy will pay for all the occupational health services provided by Dr Banda within 14 days of the date of issue of an invoice. If the Client fails to pay the Fee and charges on the due date, the Client must pay all legal costs and collection charges incurred in the recovery of the debts.
4. Instructions:
All instructions further to a Proposal, including Scope of Requirements changes, must be in writing.

'Fee' means the amounts specified in an invoice issued by Dr Mpho Banda clinic as payable by the client for the Services.

'Services' means consulting, site visit, reporting, training, software application and/or services as defined in the Proposal.

Client/Italian Embassy to complete:

Authorising officer:

Signature:

Name (print):

- Please direct Invoice to:

Name:

Address:

Dr Mpho Banda to Complete

Signature:

Date: