



*Ambasciata d'Italia Canberra*

Appointment Letter – Terms of contract acceptance

19/09/2018

**Five Star Electrical**  
 Mr David Menegon  
 8/79-81 Gladstone Street  
 Fyshwick ACT 2609

Reference: **CIG Z6324F6C32**

Dear Mr Menegon,

Thank you for the quote you provided to this Embassy on 13<sup>th</sup> September 2018 for the provision of the following electrical works:

- Upgrade of the existing power circuit breaker protection to RCD protection to ground floor sub-board and 1st-floor;
- Sub-board (13 breakers in total);
- Replace 9 x single gang switches;
- Replace 2 x 2 gang switches;
- Tidy up cabling to 7 offices as required;
- Carry out thermoscan and provide a report as required on main switchboard and sub-boards.

The quote with the information provided and the contractual terms are accepted by this Embassy, provided you also will agree to the following terms and conditions requested by the relevant Italian administrative regulations:

1. the indicated price is fixed and is not subject to revision and is the total fee due and payable for the agreed work to be carried out;
2. the contractor cannot request to the Embassy extra payment for the services covered in the quote;
3. the contractor must indicate in writing here below the details of the current Bank account to which the Embassy will make the required payments and the person/persons authorised to manage the Bank account:

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*FIVE STAR ELECTRICAL*


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*BSB : 032-747*

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*Acc : 150 388*

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The Embassy will not make payments in a manner other than by transfer to the  
aforementioned Bank account;

4. in the invoices the following reference number must be indicated: **CIG Z6324F6C32**
5. the payment will take place after the Embassy has verified the regular execution of the  
contracted services and within 14 days from the date of receipt of the invoice.


It is understood that the provision of the electrical works will be carried out starting from 18<sup>th</sup>  
September 2018 to 18<sup>th</sup> September 2019. The occupational health services will occur as required by  
the relevant Italian administrative regulations.

Please return this letter signed by the authorised representative of your Company with the Bank  
information and the declaration requested.

The contract for the occupational health services to be carried out, and the specific clauses set above,  
will become binding for both Parties from the date the Embassy receives this letter signed and the  
requested declaration.



\_\_\_\_\_  
The Contractor



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The Ambassador of Italy  
Stefano Gatti