

PR. 64
10/01/2019



Ambasciata d'Italia a Canberra

Appointment Letter – Terms of contract acceptance

10/01/2019

Morgans Group Pty Ltd
Mr Dorji Tshering
Dorji@MorgansGroup.com.au

Reference: CIG Z5826A3C6F

Dear Mr Tshering,

Thank you for the quote you provided to this Embassy on 2nd January 2019 for the provision of the cleaning services to be carried out at the Chancery for a period on 12 months commencing on Thursday, 10th January 2019 to Tuesday, 31st December 2019.

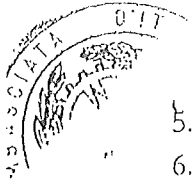
The provision of the cleaning services at a monthly price of \$2,062.93 as agreed on 8th January, the technical information provided and the contractual terms and conditions are accepted by this Embassy, provided you also will agree to the following terms and conditions requested by the relevant Italian administrative regulations:

1. The indicated price is fixed and is not subject to revision and is the total fee due and payable for the agreed work to be carried out;
2. The contractor cannot request to the Embassy extra payment for the services covered in the quote;
3. The contractor must indicate in writing here below the details of the current Bank account to which the Embassy will make the required payments and the person/persons authorised to manage the Bank account:

Bank account details

Account holder's name	<i>Morgans Group Pty. Ltd.</i>
BSB	<i>082-902</i>
Account Number	<i>1833 01630</i>

4. The Embassy will not make payments in a manner other than by transfer to the aforementioned Bank account;



5. In the invoices the following reference number must be indicated: CIG Z5826A3C6F;
6. Payment of the invoices will take place at the end of the current month of engagement, after the Embassy of Italy has verified the regular execution of the contracted services and within 14 days from the date of receipt of the invoice;
7. The supply and delivery of the consumables must be agreed in advance with the administrative officers of the Embassy of Italy. All enquiries related to this matter must be addressed to canberra.procurement@esteri.it

It is agreed that the cleaning services will resume on Tuesday, 15th January 2019 and will be carried out on Tuesdays and Thursday from 1pm to 4pm.

Please return this letter signed by the authorised representative of your Company with the Bank information and the declaration requested.

The contract for the provision of the cleaning services at the Chancery of the Embassy of Italy, and the specific clauses set above, will become binding for both Parties from the date the Embassy receives this letter signed and the requested declaration.

The Contractor

The Ambassador of Italy
Stefano Gatti