



*Ambasciata d'Italia a Canberra*

*Appointment Letter – Terms of contract acceptance*

10/01/2019

**Hyde Developments Pty Ltd**  
Mr Daniel Ivancic  
*hydedevelopments@bigpond.com*

Reference: CIG Z0826A3C71

Dear Mr Ivancic,

Thank you for the quote you provided to this Embassy on 7<sup>th</sup> January 2018 for the provision of the refurbishment of the service apartment located on the ground floor of the Ambassador's Residence.

The quote with the technical information provided and the contractual terms and conditions are accepted by this Embassy, provided you also will agree to the following terms and conditions requested by the relevant Italian administrative regulations:

1. The indicated price is fixed and is not subject to revision and is the total fee due and payable for the agreed work to be carried out;
2. The contractor cannot request to the Embassy extra payment for the services covered in the quote;
3. The contractor must indicate in writing here below the details of the current Bank account to which the Embassy will make the required payments and the person/persons authorised to manage the Bank account:

**Bank account details**

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Account holder's name **HYDE DEVELOPMENTS PTY LTD.**

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BSB **641800**

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Account Number **2008 23579**

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4. The Embassy will not make payments in a manner other than by transfer to the aforementioned Bank account;

5. In the invoices the following reference number must be indicated: **CIG Z0826A3C71**;
6. Payment of the invoices will take place after the Embassy of Italy has verified the regular execution of the contracted services and within 7 days from the date of receipt of the invoice;
7. Before the commencement of the works, *Hyde Developments Pty Ltd* will provide the Embassy of Italy with a copy of the Identification Card and the National Police Check of those employees who will be attending the site;
8. Access to the site will only be granted to those tradesmen whose names have been previously communicated to the Embassy of Italy and approved;
9. Access to the site will be granted from 8:00am to 7pm from Monday to Friday; access to the site during extra-hours trading can be negotiated;
10. All contractors must sign in at the Chancery of the Embassy of Italy located at 12 Grey Street, in Deakin;
11. Copy of the certificates of the completion of works issued by the plumbing company and the electrical company must be sent to [canberra.procurement@esteri.it](mailto:canberra.procurement@esteri.it)

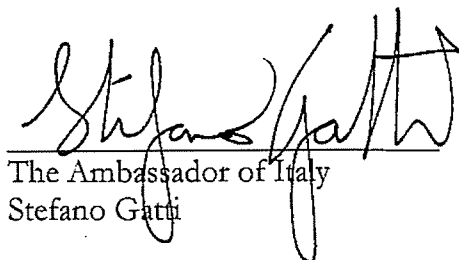
It is agreed that the refurbishment of the service apartment will start on 14<sup>th</sup> January 2019 and will be completed by 8<sup>th</sup> March 2019 (8 weeks).

Please return this letter signed by the authorised representative of your Company with the Bank information and the declaration requested.

The contract for the provision of the refurbishment of the service apartment of the Ambassador's Residence, and the specific clauses set above, will become binding for both Parties from the date the Embassy receives this letter signed and the requested declaration.



The Contractor



The Ambassador of Italy  
Stefano Gatti